

**TOWN OF SYLVAN LAKE LIBRARY BOARD
POLICY AND PROCEDURES**

S-009A NON-MEMBER FEE STATEMENT

a) Intent:

To provide a non-member policy for The Sylvan Lake Municipal Library.

b) Regulation:

The Libraries Act, Chapter L-11 RSA 2000, and The Libraries Regulation AR 141/98.

Parkland Regional Library Agreement, Clause 11.1.

c) Procedure:

In accordance with the Sylvan Lake Municipal Library's membership agreement with Parkland Regional Library, the Sylvan Lake Municipal Library Board may not offer services to residents of non-participating municipalities without collecting a \$60 non-member fee.

A \$60 non-member fee shall be collected upon issuance or renewal of a Sylvan Lake Municipal Library membership.

Sylvan Lake Municipal Library staff reserve the right to request proof of residence. The non-member fee shall be shared equally with the Parkland Regional Library Board.

Adopted Date: November 27, 1997;

Approval Date: February 21, 2006;

Board Chair: Bryan Lambertson