

TOWN OF SYLVAN LAKE LIBRARY BOARD

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY BYLAW

Whereas, pursuant to Section 89 of the Freedom of Information and Protection of Privacy Act, S.A. 1994, cF-18.5, the Town of Sylvan Lake Library Board must designate a person or group of persons as the head of the Library for the purposes of the Act;

And Whereas, pursuant to sections 87 and 89 of the Freedom of Information and Protection of Privacy Act, the Town of Sylvan Lake Library Board may set any fees payable to the Sylvan Lake Municipal Library for services under the Act and Regulations;

The Town of Sylvan Lake Library Board enacts:

PART 1 - PURPOSE, DEFINITIONS AND INTERPRETATION

PURPOSE 1. The purpose of the bylaw is to establish the administrative structure of the Library Board in relation to the Freedom of Information and Protection of Privacy Act, and to set fees thereunder..

DEFINITIONS 2. In this bylaw, unless the context otherwise requires:
"Act" means the Freedom of Information and Protection of Privacy Act S.A. 1994, cF-18.5;

"Applicant" means a person who makes a request for access to a record under section 7(1) of the Act;

"Board" means the Town of Sylvan Lake Library Board and includes any committee, commission, panel, agency or corporation that is created or owned by the Town of Sylvan Lake Library Board and all the members or officers of which are appointed or chosen by the Town of Sylvan Lake Library Board.

"Librarian" means the person appointed as the Chief Administrative Officer of the Town of Sylvan Lake Library Board, and includes any person who holds the position of Librarian in an Acting capacity;

"Province" means the Province of Alberta

INTERPRETATION 3. Marginal notes and headings in this bylaw are for reference purposes only.

PART II - DESIGNATED HEAD

4. For the purposes of the Act, the Librarian is designated as the Head of the Library.

PART III - FEES

FEES

5. Where an Applicant is required to pay a fee for service, the fee payable is in accordance with the Freedom of Information and Protection of Privacy Regulation, AR 200/95, as amended from time to time or any successor Regulation that sets fees for requests for information from the Province.

PART IV - GENERAL

EFFECTIVE DATE

6. The bylaw comes into effect on October 1, 1999

REPEAL

7. Where a request for information was given and not disposed of before the coming into force of this bylaw, the request is deemed to be a request made on October 1, 1999, under the provisions of the Act.

Signed and Passed __September 15, 1999.

Board Chair: _____